



The APM Project Management Qualification® (PMQ) is designed for project professionals who want to showcase their skills and deepen their understanding of every key area of project management.

### Why take this course:

- ✔ **Comprehensive knowledge:** Get to grips with all the key areas of project management. Build a strong basis that gives you the tools, techniques, and understanding to handle projects from start to finish.
- ✔ **Professional growth:** Show your commitment to continuous learning and development. This qualification highlights your dedication to improving your skills and staying ahead in a competitive field.
- ✔ **Career boost:** Stand out to employers and take the next step in your career. Whether you're looking for a promotion or a new role, this training helps you strengthen your CV and open doors to new opportunities.
- ✔ **Confident leadership:** Develop the confidence to lead teams and deliver projects successfully. Learn how to plan, manage challenges, and inspire others to work towards shared goals.



### OBJECTIVES

The APM PMQ syllabus lists 24 objectives which will all be covered in the course:

- Life cycles
- Governance arrangements
- Sustainability
- Business case
- Procurement
- Reviews
- Assurance
- Transition Management
- Benefits Management
- Stakeholder engagement and communication management
- Conflict resolution
- Leadership
- Team management
- Diversity and inclusion
- Ethics, compliance and professionalism
- Requirements management
- Solutions development
- Quality management
- Integrated planning
- Schedule management
- Resource management
- Budgeting and cost control
- Risk and issue management
- Change control



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### FAQ

- ✓ **Are there any pre-requisites to attend?** This qualification is ideal for those already working in a project environment, typically with around two to three years of experience. It's also a great fit if you're currently completing a project management apprenticeship or studying for a related degree. If you are unsure, you could attend our PFQ course beforehand. We offer discounts for those who progress through our courses..
- ✓ **How does the online training format work?** Our sessions will usually be delivered using Microsoft Teams. You can join either with a personal (free) or organisational account to access the sessions. The link will be sent ahead of the sessions. We include breaks every hour throughout the day and 1 hour is allowed at lunchtime.
- ✓ **Is the course only for specific industries?** No, the PMQ is for professionals in any career. Although we will use real-life examples during the programme, the material is industry-agnostic.
- ✓ **Are there any additional support materials?** Yes, we provide access to the slides from the course along with a study handbook. In addition, a mock exam is available to help you prepare for the assessment.
- ✓ **When will I receive my certificate?** Results and certificates are provided by APM directly and can take a number of weeks to be issued depending on which course you attend.
- ✓ **If I can no longer attend, can I transfer my ticket?** Yes, your ticket can be transferred to a colleague or friend. Please contact us to let us know the details.
- ✓ **Do you have any guarantees?** You can have every expectation to pass the exam. However, if you don't pass the first time, we offer a free place on an upcoming course along with a one-to-one support session with the tutor to help you pass. You will just have to pay the reduced assessment re-sit cost (paid directly to APM).
- ✓ **Will my certificate expire?** No, your certificate does not expire. There is no need to renew it.
- ✓ **What payment methods do you accept?** You can pay by cheque or BACS transfer with invoice. We also accept major credit and debit cards along with Paypal. You can make your choice at checkout.
- ✓ **What happens if a course does not run?** The majority of our courses will run as scheduled. On the rare occasion a course cannot go ahead due to insufficient participants, you can either switch to another session or get a full refund. Your booking is always safe with us.

The course is led by David Longstaff, who is an accomplished Project Manager, Project Management Trainer and Consultant with 20+ years' experience leading complex projects across pharmaceutical, energy, higher education and financial service sectors.

With the latest APM PMQ certification, he delivers project management training along with tailored programmes to optimise resource management, and support organisational change, engaging stakeholders and achieving operational efficiency.



### Format

**Engaging courses designed to keep you involved.** All of our courses are designed to be hands-on and engaging. You won't just sit and listen — you'll take part in discussions, group activities, and practical exercises that bring the ideas to life.

Our PMQ course is available in the following formats:

**Virtual** - live online sessions held over 5 days (Teams)

**In-person** - classroom-based sessions held over 5 days in various locations around the UK

**In-house** - this course is available for organisations who want a group of people to participate.

### Exam

Over the five days, you'll get the training and support you need to prepare for the APM Project Management (PMQ) exam.

There is also a live, online sample paper you will attempt before the exam.

The APM Project Management Qualification is assessed through a 2.5 hour online exam.